



EXTENDED DAY CARE

4820 WALBRIDGE ST. ROCKVILLE, MARYLAND 20853

TEL # (301) 946-7888 EXT. 103

REGISTRATION

_____		SCHOOL YEAR _____	
LAST NAME			
_____	_____	<input type="checkbox"/> PART TIME	<input type="checkbox"/> FULL TIME
STUDENT'S NAME	GRADE	<input type="checkbox"/> A.M CARE	<input type="checkbox"/> DROP OFF
		<input type="checkbox"/> P.M CARE	
_____	_____	<input type="checkbox"/> PART TIME	<input type="checkbox"/> FULL TIME
STUDENT'S NAME	GRADE	<input type="checkbox"/> A.M CARE	<input type="checkbox"/> DROP OFF
		<input type="checkbox"/> P.M CARE	
_____	_____	<input type="checkbox"/> PART TIME	<input type="checkbox"/> FULL TIME
STUDENT'S NAME	GRADE	<input type="checkbox"/> A.M CARE	<input type="checkbox"/> DROP OFF
		<input type="checkbox"/> P.M CARE	
_____	_____	<input type="checkbox"/> PART TIME	<input type="checkbox"/> FULL TIME
STUDENT'S NAME	GRADE	<input type="checkbox"/> A.M CARE	<input type="checkbox"/> DROP OFF
		<input type="checkbox"/> P.M CARE	

REGISTRATION FEE IS \$50.00 PER FAMILY (NON-REFUNDABLE)
MAKE ALL CHECKS PAYABLE TO ST. JUDE EXTENDED DAY CARE

EXTENDED DAY CARE PROGRAM

FULL TIME TUITION (3 OR MORE DAYS PER WEEK)

MORNING CARE (7:00 A.M – 8:20 A.M)	1 STUDENT	\$50 PER WEEK
	2 OR MORE STUDENTS	\$50 PER STUDENT/WEEK

AFTER SCHOOL CARE (3:00 P.M – 6:00 P.M)	1 STUDENT	\$90 PER STUDENT/WEEK
	2 OR MORE STUDENT	\$80 PER STUDENT/WEEK

PART TIME TUITION (2 DAYS OR LESS PER WEEK)

MORNING CARE	PER STUDENT	\$10 PER STUDENT/DAY
AFTER SCHOOL CARE	PER STUDENT	\$60 PER STUDENT/WEEK

A.M/P.M EMERGENCY DROP OFF	PER STUDENT	\$10 AN HOUR
(STUDENTS PICKED UP AFTER REGULAR DISMISSAL IS CONSIDERED AN EMERGENCY DROP OFF)		

I WISH TO ENROLL MY CHILD/CHILDREN TO ST. JUDE EXTENDED DAY CARE PROGRAM. I AGREE TO PAY CHARGES ACCORDING TO THE SCHEDULE SET ABOVE.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

FEES

Please note that there is a \$50.00 non-refundable registration or re-registration fee for each year. Tuition payment must be made prior to attending day care or homework club. It is the parents' responsibility to notify the Extended Day Care if they will be picked up late.

Extended Day Care: Any child not picked up on time will be charged \$10 per student at 6:01 PM plus \$1.00 every minute after 6:01 PM. This late fee is to be paid immediately. Cash or check must be given to the staff on duty. Our staff is only paid up to 6:00 PM. A record of late fees will be documented on the child's tuition record.

Homework Club: Late pick up will be charged \$10 after 5:00 PM. Late fee is to be paid immediately. Cash or check must be made payable to St. Jude Homework Club. Any registered homework club student who stays on days that homework club is not in session will be charged \$10 an hour.

REFUNDS

There will be no credit given for absences due to illness, family trips, or even if the child is out of the program for an extended period for any reason. If the child is attending an after-school activity such as drama club, choir practice, sports practice, or tutoring, parents are still responsible to pay for extended day care.

EXTRA CURRICULAR ACTIVITIES

If children attending choir practice, athletic program, yearbook club, etc., an activity form (available by request) must be submitted by the parents to inform the staff that the child has permission to attend the activity. The child must report to day care room to sign out and sign in right after the activity.

WITHDRAWING POLICY

A 15-day notice must be submitted in writing and an exit fee of two weeks is required. Please remember the number of staff members in day care/homework club is set up depending on the total amount of children enrolled according to our license permits. (Your spot is reserved)

EMERGENCY SCHOOL CLOSURE

The school follows MCPS closings during inclement weather. There will be no extended day care if the school is cancelled. Morning care will not be held if there is a delayed opening. If MCPS will call an early dismissal due to inclement weather or any other reason, after care will only operate under the school principal's discretion.

ADDITIONAL INFORMATION

There is no extra charge on half days for full time registered students. There will be no charge when school is not in session during Christmas, Easter break, and school closing due to inclement weather.

I understand the policy of St. Jude Regional Catholic School - Extended Day Care program and Homework Club.

Parent Signature: _____ Date: _____

PLEASE RETURN COMPLETED FORM AND CHECK TO THE HEALTH ROOM
CATHRINE CRUZ, CLINIC/DIRECTOR, EXTENDED DAY CARE
(301) 946 – 7888 EXTENSION 103