

August 25, 2022

Dear St. Jude Community,

Participating in our children's education is an incredible gift. As parents, we partner with St. Jude to ensure that our children have the best possible experience. The parent volunteer/school support program allows a wide range of school events and programs to happen. To ensure that all parents participate in the volunteer/school support program, I have met with the school board and several changes have been made.

Families will be required to complete 30 hours of volunteer/school support hours (15 hours for single-parent households, meaning only 1 parent participates in the child[ren] lives). Half of the hours must be completed December 16, 2022. Hours do not carry over. There will be a \$15 fee assessed per each uncompleted hour. Once the fee has been assessed there can be no refund.

	December 16, 2022	May 26, 2023	Total Hours Completed
Multi-Family Household	15 hours or \$225(\$15 per incomplete hour)	15 hours or \$225(\$15 per incomplete hour)	30 hours or \$450(\$15 per incomplete hour)
Single Parent Household	7.5 hours or \$112.50(\$15 per incomplete hour)	7.5 hours or \$112.50(\$15 per incomplete hour)	15 hours or \$225(\$15 per incomplete hour)

Please consider volunteering for playground and recess duty. We are in serious need of volunteers for playground and recess monitors, and without a sufficient number of VIRTUS trained adults we cannot send all of the children outside.

If you have any questions about the change to the volunteer/school support program please feel free to contact me. You can also review the program and some of the opportunities in the school handbook and during the school year in the Bulldog Brief.

We are...St. Jude!

God Bless,
Mrs. Donatelli

Jeanne Donatelli

Interim Principal
301-946-7888

We Are St. Jude

Volunteers

Step 1:

Open and create a Virtus account.

This can be done at www.Virtusonline.org.

Complete appropriate application form

Step 2:

Fill out an application with the parish or school Child Protection Coordinator

- You need two forms of identification – one photo id
- Complete the application at your coordinator's site.

Step 3:

Sign up for a Virtus Safe Environment (Protecting Gods Children for Adults) training session.

- Sessions and registration is done online at www.adw.org.
- Safe environment (Protecting Gods Children for Adults) training class must be completed within 60 days of fingerprinting.

Step 4: Fingerprinting for Employees & Volunteers

- Coordinators will provide a document with the ADW fingerprinting authorization number.
- Bring authorization form for fingerprinting to one of the fingerprinting locations along with two forms of identification.

Step 5

- **RETURN ALL HARD COPIES TO THE MAIN OFFICE AT THE SAME TIME WITH 2 FORMS OF FEDERAL ID.**
- **NO ELECTRIC FORMS WILL BE ACCEPTED THIS YEAR.**

Keep track of your hours online with our Support Hours web page

<https://www.stjuderockville.org/parent-resources/school-support-program>

PLEASE ACCOUNT PER FAMILY, LAST NAME OF YOUR STUDENT 1ST (INCLUDE IF DIFFERENT)
YOUR LAST NAME 2ND.

We have a computer in the Main Office that is available to you at any time.

If you have any questions or concerns please email ellen.donnely@stjuderockville.org or

ST JUDE

call the Main Office at [301-946-7888](tel:301-946-7888) ext. 100

REGIONAL CATHOLIC SCHOOL

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