



By signing the “Contract for Drama Club,” we understand and agree that:

1. All cast and crew assignments will be made on the basis of the needs of the production as determined by the Production Staff, as well as the demonstrated ability and evidence of commitment shown by the student and parent/guardian.
2. The student will attend all rehearsals as assigned and report promptly to these rehearsals. Rehearsals will take place on select weekdays from 3:00pm-6:00pm unless otherwise directed.
3. The student and parent/guardian will schedule other commitments, appointments, athletic obligations, etc. around the published rehearsal schedule. Rehearsal schedules will be posted well in advance.
4. Parents must sign up and volunteer in some capacity within the organization. Parent assignments will be announced at the Parent Meeting in the fall and published throughout the year.
5. Absences from school due to illness or family emergency are excused. Any other absences are unexcused, unless approved **ahead** of time by the production staff.
6. Students who have missed the school day due to an illness will not be allowed to attend drama practice on that day.
7. Students with more than 2 unexcused absences may be dismissed from the production, at the discretion of the production staff whose decision is final and may not be disputed or appealed by the student or parent/guardian.
8. The student will learn all lines, songs, dances, and stage directions as soon as directed, and will rehearse them on his or her own time. Students who fail to do so may be dismissed from the production, at the discretion of the production staff whose decision is final and may not be disputed or appealed by the student or parent/guardian.
9. The student will attend club meetings and rehearsals fully prepared with materials needed, will participate in warm-up activities, will behave attentively and responsibly, and will be at the right place and on time for entrances, re-runs, notes, etc.
10. The student will be notified when attire other than the school uniform is to be worn. At all other times, the student will wear the regular school uniform to rehearsals.
11. The student will follow all school rules, guidelines, and policies, and will be in full compliance with the school handbook, while at rehearsals and performances.
12. The student, to maintain eligibility while participating in the production, will maintain at least a ‘C’ average, complete homework, and otherwise show expected behavior at school and at rehearsals. Students who fail to maintain a grade of ‘C’ or above may be dismissed from the production, at the discretion of Mr. Benjamin and Miss Sella.
13. The student and parent/guardian are responsible for transportation to and from rehearsals and performances. If the student is not picked up within 10 minutes of the end of the rehearsal or performance, he or she will be sent to After-Care and parents will be charged accordingly.

14. The student will assume responsibility for the care of all scripts, properties, and costumes assigned to him or her.
15. Students will assist in setting up and cleaning up the rehearsal and performance areas, on stage and backstage, as well as the proper storage of costumes, sets, props, and other belongings.
16. Students are not allowed to leave the school property before or during rehearsal. Students must remain in the designated rehearsal area under direct supervision of the production staff. Failure to obey these rules will result in dismissal from the Drama Club, in addition to further disciplinary action at Mr. Benjamin's discretion.
17. The student may only participate in this production after a fully signed copy of the *Contract* is on file at the school. All students involved in the production must submit their signed contracts along with a fee of \$20.
18. Students are expected to provide costume pieces at the discretion of the production staff.
19. Students may not use any electronic devices during rehearsal. Should a parent need to contact his or her child, they can do so through the Main Office. All electronic devices must remain silent and in students' backpacks at all times. If a device is heard or a student is seen with a device, it will be taken.
20. No food or drink may be brought onstage or backstage at any point in time.
21. Students will comply with the Student Handbook guidelines of respect for adults in authority for the production. Failure to do so will result in disciplinary action at the discretion of the Director and Principal.
22. Students agree to follow instructions the **first time they are given**, including, but not limited to, **excessive backstage talking, use of cell phones, chewing gum, etc.** Failure to comply with the director or another authority figure will result in dismissal from rehearsal and potential disciplinary action at the discretion of the director and/or principal.